



सोलर एनर्जी कॉर्पोरेशन ऑफ इंडिया लिमिटेड

(भारत सरकार का उपक्रम)

Solar Energy Corporation of India Limited

(A Government of India Enterprise)

## Solar Energy Corporation of India Limited

(A Government of India Enterprise)

6<sup>th</sup> Floor, Plate-B, NBCC Office Block Tower-2, East Kidwai Nagar, New Delhi – 110023

(An ISO Certified Company)

CIN No. U40106DL2011GOI225263

### Notification No: 01/2023

Solar Energy Corporation of India Limited (hereinafter referred to as SECI) is a MINIRATNA Category -I schedule 'A' CPSE under the Administrative jurisdiction of Ministry of New & Renewable Energy. SECI is the only CPSU exclusively dedicated to the development of the RE sector in India and its scope of activities covers all renewable energy sources. The vision of the company is to contribute to making "Green India" through development of Renewable Energy resources working closely with the stakeholders such as MNRE, the DISCOMs, RE developers, financial institutions and climate support groups. Its current activities include development of both utility-scale and small-scale decentralized RE plants, development of solar parks and commercialization of innovative RE technologies. The authorized and paid-up capital of the Company was ₹.2000 crores and ₹.1354 crores respectively as on March 31, 2023.

SECI is looking for experienced professionals at various levels. The details of the vacancy are as follows:

<b>Post</b>	<b>General Manager (Renewable)</b>
<b>Grade/ Pay Scale</b>	E-8 Grade) / ₹.120000-280000/- (IDA)
<b>No. of posts</b>	01 (one) Unreserved
<b>Essential Qualification</b>	Applicant should be an Engineering Graduate preferably in Electrical/ Solar/ Power Engineering/ Power Systems Engineering / Energy Engineering/ Renewable Energy Engineering from recognized University/Institute.
<b>Desirable</b>	Two years Post Graduate Degree / Diploma in Management.
<b>Age</b>	Applicant should not be more than 50 years.
<b>Essential Post Qualification Experience</b>	Candidate should have minimum 19 years of post-qualification executive experience in renewable energy / power sector in an organization of repute out of which at least 03 years experience in handling large scale solar power projects both off-grid and/ or grid application / development of solar energy-based technologies / concentrated solar power / solar



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	<p>photovoltaic technologies / solar thermal technologies/ wind power projects.</p> <p>(ii) Applicant, if working on regular basis in PSU/ Government, should have completed at least 02 years of service in the pay scale of ₹100000 – 260000/- (IDA) in E-7 Grade or ₹ 123100 -215900 (Level-13) (CDA) or equivalent.</p> <p>(iii) Applicant, if working in Private Sector must be having 02 years of service in a Listed Company of repute drawing annual CTC of ₹ 40 Lacs.</p>
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<b>Post</b>	<b>General Manager (New Technology)</b>
<b>Grade/ Pay Scale</b>	E-8 Grade) / ₹.120000-280000/- (IDA)
<b>No. of posts</b>	01 (one) Unreserved
<b>Essential Qualification</b>	Applicant should be an Engineering Graduate preferably in Electrical/ Chemical/ Solar/ Power Engineering/ Energy Engineering/ Renewable Energy Engineering from recognized University/Institute.
<b>Desirable</b>	Two years Post Graduate Degree / Diploma in Management.
<b>Age</b>	Applicant should not be more than 50 years.
<b>Essential Post Qualification Experience</b>	<p>Candidate should have minimum 19 years of post-qualification executive experience in manufacturing / process industry in an organization of repute out of which at least 03 years experience in Green Ammonia production Technologies / Green Hydrogen Production Technologies / development of electrolyser materials / Solid state chemistry and Electrochemistry / hydrogen fuel cells and energy storage technology.</p> <p>(ii) Applicant, if working on regular basis in PSU/ Government, should have completed at least 02 years of service in the pay scale of ₹100000 – 260000/- (IDA) in E-7 Grade or ₹ 123100 -215900 (Level-13) (CDA) or equivalent.</p> <p>(iii) Applicant, if working in Private Sector must be having 02 years of service in a Listed Company of repute drawing annual CTC of ₹ 40 Lacs.</p>



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<b>Post</b>	<b>General Manager (Contracts &amp; Procurement)</b>
<b>Grade/ Pay Scale</b>	E-8 Grade) / ₹.120000-280000/- (IDA)
<b>No. of posts</b>	01 (one) Unreserved
<b>Essential Qualification</b>	Applicant should be an Engineering Graduate preferably in Electrical/ Solar/ Power Engineering/ Power Systems Engineering / Energy Engineering/ Renewable Energy Engineering from recognized University/Institute. (or) Two years MBA/PGDBM/PGDM in Material Management/ Supply Chain Management / Logistic Management with 60% marks or equivalent CGPA from recognized Institute / University.
<b>Desirable</b>	Two years Post Graduate Degree / Diploma in Management.
<b>Age</b>	Applicant should not be more than 50 years.
<b>Essential Post Qualification Experience</b>	Candidate should have minimum 19 years of post-qualification executive experience in renewable energy / power sector in an organization of repute out of which at least 05 years experience in handling high value contracts in power sector/ projects plant & machinery, operation & maintenance/ EPC based PMC Projects / manufacturing tender for solar PV module and miscellaneous tenders for services such as IT/ manpower/ Admin procurement.  (ii) Applicant, if working on regular basis in PSU/ Government, should have completed at least 02 years of service in the pay scale of ₹100000 – 260000/- (IDA) in E-7 Grade or ₹ 123100 -215900 (Level-13) (CDA) or equivalent.  (iii) Applicant, if working in Private Sector must be having 02 years of service in a Listed Company of repute drawing annual CTC of ₹ 40 Lacs.



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<b>Post</b>	<b>General Manager (HR &amp; Administration)</b>
<b>Grade/ Pay Scale</b>	E-8 Grade) / ₹.120000-280000/- (IDA)
<b>No. of posts</b>	01 (one) OBC
<b>Essential Qualification</b>	<p>(a) Degree in any Discipline and</p> <p>(b) Two years Post Graduate Degree in Social Work / Business Administration / Business Management with Specialization in Personnel Management / HRM / Industrial Relations / Labour Welfare with 60% marks from recognized Institute/University</p> <p>(or)</p> <p>Post Graduate Degree / Diploma of minimum two year's duration in Personnel Management / Industrial Relation / HRM / Labour Welfare / Labour Management / Labour Administration / Labour Studies with 60% marks or equivalent CGPA from recognized Institute/University.</p>
<b>Desirable</b>	Masters / Graduate Degree in Law is desirable.
<b>Age</b>	Applicant should not be more than 50 years.
<b>Essential Post Qualification Experience</b>	<p>Candidate should have minimum 19 years of post-qualification executive experience in an organization of repute in the field of Human Resource/Personnel Management / HRD out of which at least 05 years experience in handling Manpower Planning, Recruitment &amp; Selection, Establishment &amp; Policy Matters, Training &amp; Skill Development, Competency and Leadership Mapping, Performance Management, HR Branding, Employee Relations &amp; Welfare, various statutory compliances and General Administration.</p> <p>(ii) Applicant, if working on regular basis in PSU/ Government, should have completed at least 02 years of service in the pay scale of ₹100000 – 260000/- (IDA) in E-7 Grade or ₹ 123100 -215900 (Level-13) (CDA) or equivalent.</p> <p>(iii) Applicant, if working in Private Sector must be having 02 years of service in a Listed Company of repute drawing annual CTC of ₹ 40 Lacs.</p>



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## **TERMS AND CONDITIONS**

### **A) AGE:**

1. The upper age limit will be considered on the closing date of the advertisement.
2. Relaxation in age for Persons with Disability (PwDs), Jammu & Kashmir Migrants etc. will be allowed as per the instructions issued by the Government of India from time to time.

### **B) COMPENSATION PACKAGE:**

CTC for the post is Rs. 60 Lakhs per annum.

Besides Basic Pay, VDA, Allowances (HRA/Lease), Performance Related Pay (PRP), PF, Medical, Gratuity and Pension, Post-Retirement medical facilities, House Building Advance, Child Education Loan, Conveyance Advance, Multipurpose Advances, Leave encashment, Insurance, Mobile & Laptop etc. are applicable as per Rules of the Company. Protection of Basic Pay of PSU and Govt employees as per DPE guidelines issued from time to time.

### **C) SELECTION CRITERIA:**

Selection will be done on the basis of interview. In case large number of applications are received, SECI reserves the right to fix up an appropriate criterion to screen the applications for interview, with respect to the number of posts to be filled up. Screening will be done based on marks obtained in graduation, post-graduation, number of years of experience in relevant area, relevant additional qualification etc.

No correspondence will be entertained for non-calling of candidates for any of the selection process or for non-selection. The decision of SECI in this regard will be final and binding on all the candidates. Shortlisted candidates will be informed individually. The stages of selection process will be continuously displayed on website: [www.seci.co.in](http://www.seci.co.in) and candidates are advised to visit the website from time to time.

### **OTHER CONDITIONS:-**

1. Only Indian Nationals are eligible to apply.
2. The Applications to be submitted ONLINE on the website: [www.seci.co.in](http://www.seci.co.in). Applications sent to other than the prescribed mode will stand rejected.
3. The candidate will be required to register before applying.
4. A candidate should upload photograph and signature as per specified size.



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5. Application fee will be Rs.1000/- for the post. Fees is to be paid through on-line mode only. SC/ST/PwD and internal candidates are exempted from payment of fees. Fees will be refunded in case of cancellation of recruitment.
6. Relaxations and exemption for the internal candidates will be governed by SECI Recruitment Rules.
7. The cut-off date for determining age limit and post qualification experience will be closing date of notification of the vacancies.
8. The candidates should have minimum adequate qualification as on closing date of the notification. All qualifications must be from a UGC recognized Indian/UGC recognized Indian Deemed University /AICTE approved Autonomous Indian Institutions/ concerned statutory council.
9. For applicants having work experience in private companies, their monthly emoluments excluding Medical, leave encashment and employer's contribution towards Social Security should be at least as mentioned in the respective specifications to be treated as equivalent level. The pay scale/monthly emoluments shall be verified from relevant pay certificate/certified pay slip/compensation statement. Candidates from Pvt. Sector are required to submit all pay proofs in support and must be in a position to produce Form 16/ITRs in support of Pay slip/certificate in respect of monthly emoluments (if asked for). The decision of SECI shall be final and binding with regard to equivalence in pay and experience in such relevant pay scale/equivalent level. Candidates are required to provide all supportive details themselves in respect of their eligibility.
10. The applicant email ID entered in the application form must remain valid for at least next one year. All future correspondences should be sent via e-mail only. SECI will not be responsible for bouncing back of any e-mail sent to the candidates.
11. The candidates applying should ensure that they fulfil all eligibility conditions. Their admission at all stages is purely provisional. Mere issue of letter for Interview or for any stage of selection process will not imply that candidature has been accepted. Verification of Original Certificates will be done only at the time of Interview. The candidature of a candidate shall be cancelled at any point of time if the candidate is found not meeting of advertised eligibility criteria.
12. The prescribed qualifications/experience constitutes minimum standards and mere possession of the same will not entitle a candidate for being considered for selection process. The Management reserves the right to increase or decrease the number of posts or consider for lower posts/grades or not to fill all or any of the notified posts or raise the minimum eligibility standards or change the selection criteria or cancel recruitment process without assigning any reason. Only shortlisted candidates



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who are found apparently eligible based on the notified specifications and the information given in their application form will be called for Interview.

13. Application registered without/ incomplete / blurred/ fade documents in support of eligibility criteria shall be summarily rejected. Applications in which the essential qualification or eligibility w.r.t specification cannot be fully ascertained will be liable for rejection. Hence, candidates are advised to properly fill the application and provide necessary documents. Subsequent claim for eligibility will not be entertained.

14. Whenever CGPA / OGPA or Letter Grade in a Degree is awarded, equivalent percentage of marks should be indicated in the application as per norms adopted by the University / Institute. If called for document verification, the candidate will have to produce a certificate issued by the appropriate authority inter-alia stating the norms of the University/Institute regarding conversion of grade into percentage and the percentage of marks by the candidates in terms of norms. In case it is not available, decision of SECI shall be treated as final.

15. SC/ST/ OBC – NCL candidates should possess valid Certificate in the prescribed format as per the Government guidelines.

16. Candidates employed in Central/State Government/ Public Sector Undertakings/Autonomous Bodies shall either forward their application through proper channel or produce 'No Objection Certificate' from their present employer at the time of interview.

17. Candidate will have to produce Relieving Orders from their last employer at the time of joining in case of selection.

18. Any canvassing directly or indirectly by the applicant shall disqualify his/her candidature.

19. Depending on the requirement, the company reserves the right to cancel / restrict / curtail / enlarge the number of vacancies, if need so arises, without any further notice and without assigning any reason thereof.

20. SECI reserves the right to change the selection criteria, cancel recruitment process without assigning any reason thereof. Further, no claim will arise for appointment, if some of the vacancies are not filled due to unsuitability/insufficient number of candidates.

21. The candidature of the applicant is liable to be rejected at any stage of the recruitment process or after recruitment of joining, if any information provided by the candidate is found to be false or not found in conformity with the eligibility criteria mentioned in the advertisement.



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22. Any further addendum / corrigendum / updates will only be published in our website [www.seci.co.in](http://www.seci.co.in) under section 'career'.

23. Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and or an application in response thereto can be instituted only in Delhi and Courts at Delhi only shall have sole and exclusive jurisdiction to try any such cause/dispute.

24. In case of by dispute arises on account of interpretation in versions language other than English, English version shall prevail.

ON-LINE REGISTRATION FOR ABOVE MENTIONED POST OPENS FROM **15.11.2023** (11:00 AM) AND CLOSED ON **14.12.2023** (5:00 PM). SECI does not assume any responsibility for the candidates not being able to submit their applications within the last date / time.

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